

**TOWN OF VASS
BOARD OF COMMISSIONERS
REGULAR MEETING
November 18, 2019**

The Regular Meeting was called to order by Mayor Callahan at 6:00 p.m. In attendance were Commissioners Blackwell, Callahan, Kellis, Kosem and planning consultant Kathy Liles. Commissioner Mosley was not present.

A. Approval of Agenda

Commissioner Kellis requested the addition of Item K – Parks to the agenda.

Mayor Callahan asked for a motion to approve the agenda and consent agenda with the addition of Item K. Commissioner Blackwell made a motion to approve. All were in favor.

B. Consent Agenda

Items approved by above motion were:

1. Minutes of October 14, 2019 Regular Board Meeting
2. Minutes of October 14, 2019 Closed Session
3. Minutes of October 14, 2019 Public Hearing

C. Police Report for October 1, 2019 – November 18, 2019 was provided to the Board.

D. Public Comments

Mrs. Wallace asked if the speed bump on Seaboard Street could be removed since the Headstart is no longer there. Mayor Callahan said he did not see a reason why it could not be removed.

Old Business:

None

New Business:

E. Appointment of Commissioner Responsibilities were assigned as follows:

Special Events: Commissioner Blackwell

Administration: Al Mosley

Police Department: Kris Kosem

Parks: Rora Kellis (All matters pertaining to the parks will go through Commissioner Kellis)

Sewer/Streets/Maintenance: Matthew Callahan

Mayor Callahan will be available to assist with all department matters.

F. Ace Home Preliminary Plat review – Allan Casavant

Kathy Liles summarized the preliminary plat presented by ACE Homes. She has worked with Allan Casavant on the layout.

There will not be any buildings in the wetlands which results in lot 19 having a smaller access than other lots in the cul-de-sac.

The Planning Board discussed the finished floor elevations to help alleviate issues the town experienced in the past.

There is also concern with the area of Cameron Avenue requiring replacement of pipes. This pipe is something the town will have to address in the future. Mr. Casavant feels his project will not cause any water issues therefore he feels he should not have to contribute towards the upgrade of this pipe. The board discussed stormwater runoff numbers; which are attached as Exhibit 1.

Commissioner Callahan asked if Mr. Casavant had an erosion control plan in place. Kathy Liles said he would use silt fence and the board could require the builder to build up finished floor elevations.

Commissioner Kosem made a motion to approve the preliminary plat as presented. All were in favor.

Commissioner Kosem briefly spoke about the culver that needs replacing on Cameron Avenue. The board agrees this is a matter that will have to be addressed.

G. Mayor Callahan asked for a motion to adopt the CDBG Grant – I (18-I-3039) Resolution agreeing to abide by the various regulations governing the administration of the CDBG-I Program (Sections 1 – 9). Commissioner Kosem made a motion to approve the Resolution (Exhibit 2). All were in favor.

H. Commissioner Blackwell discussed the Special Events Committee Christmas Trees decorating contest between local businesses, the Fire Department, Police Department and Town Hall. The cost is \$22.00 per tree and \$10.00 for a stand. The committee would charge \$50.00 and use excess funds for future events. Voting for the best tree will be done on Facebook. Commissioner Callahan made a motion to set the price at \$50.00. All were in favor.

I. Commissioner Kosem reviewed the two estimates received to construct a wall in the Police Department. The lowest bid presented by Mark Thompson did not include a door. Mayor Callahan commented he knows Mr. Cohen's quality of work and work ethic. Commissioner Blackwell stated Mr. Thompson works for Pinnacle Development and if necessary, he could get references. Commissioner Kellis made a motion to approve the estimate from Mark Thompson. Commissioner Kosem recused himself from voting. Commissioners Callahan and Blackwell were in favor.

J. Mayor Callahan gave an update on electronic gaming promotion machines. According to the latest court ruling all games have been removed from Vass gas stations. Commissioner Mosley arrived at 6:42 p.m. The Board asked Mabel Walden to talk to TC Morphis for his opinion on the type of fee and amounts the town can charge for this type of business.

K. Commissioner Kellis informed the board he met with the State PARTF Grant Representative for Vass, Rashawn King regarding the strengths and weaknesses with the last Grant application. Commissioner Kellis stated he would be willing to work with Mr. King and take on the task of

getting the grant done in 2020. He pointed out there were several items not included in the application that should have been included.

Commissioner Kellis asked the board to free up \$10,000 of the funds allocated to the park to put towards upgrading areas that need immediate attention. Commissioner Kellis and Mr. Brewer will work together on what areas need to be focused on. Commissioner Kellis made a motion to free up \$10,000 with no action to be taken without approval by the board.


Discussion Topics:

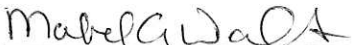
None

Adjournment

Mayor Callahan asked for a motion to adjourn. Commissioner Callahan made a motion to adjourn the meeting at 7:10 p.m. The motion carried unanimously.

TOWN OF VASS


Henry E. Callahan, Mayor

ATTEST: 
Mabel A. Walden, Town Clerk